**Internal Quality Assurance Cell (IQAC)**

The National Assessment and Accreditation Council (NAAC), Bangalore proposes for every accredited institution to have an Internal Quality Assurance Cell (IQAC) to periodically assess and suggest measures to upgrade the quality in the overall performance of an academic institution. With this objective in mind Nayagarh Prajamandal Mahila Mahavidyalay , Nayagarh , Odisha has formed an IQAC to ensure continuous quality enhancement and sustenance in its academic as well administrative activities. As quality improvement is a continuous process the IQAC has been playing a vital role during the accreditation phase of the institution as it is committed to achieve academic excellence in the field of women education in the district .

The college has established the Internal Quality Assurance Cell (IQAC) in the year 2012 as a pre-accreditation quality sustenance measure. The Cell comprises of different committees to assess, monitor, and advise on different quality aspects of the overall functioning of the institution .

**Advisory Committee**

An Advisory Committee has been formed with the following members to meet at regular intervals, critically assess the academic performance and provide input so as to improve upon.

* Chairperson: Sri Shreedhar Khuntia , Principal,
* Coordinator , IQAC: Dr. Aditya Kumar Mishra , Head of Department , political Science

**• External Members:**

1. Rtn. Godavarish Sahoo , Former President Rotary Club Nayagarh
2. Dr. Krupasindhu Karan , HOD Education , BS College , Dasapalla

**• Faculty:**

1. Smt. Puspalata Dash - Academic Bursar
2. Smt. Rajasree Mohapatra , Administrative Bursar

**NAAC Steering Committee**

* Coordinator: Dr. Aditya Kumar Mishra – Dept. of Political Science
* Members:
1. Smt. Basanti Lata Das- Department History
2. Smt. Surama Sarangi – Department of Sanskrit
3. Smt. Reena Bala Acharya , Department of Political Science
4. Smt. Krishna Kumari Dash , Department of English

**Quality Objectives**

1. To evolve a quality assurance system for the sustenance and enhancement of academic and administrative performance of the college ..
2. To adopt best practices and quality culture in order to build a healthy academic ambience.
3. To provide a sound basis for decision-making to improve institutional functioning

**Quality Policy**

1. To develop quality parameters for various academic and administrative activities of the College and evolve means to achieve them
2. To facilitate the creation of a learner-centric environment to impart quality education
3. To encourage faculty training for enhancing their knowledge and teaching skill for effective teaching
4. To gather feedback from students, parents and other stakeholders in order to take remedial measures to maintain quality
5. To organize seminars and workshops on quality related themes for creating awareness among stakeholders
6. To document various activities of the College .
7. To prepare the Annual Quality Assurance Report (AQAR) of the College based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC) in the prescribed format;
8. In terms of UGC Regulations 2010, IQAC shall act as the Documentation and Record-Keeping cell, including assistance in the development of the API based Performance Appraisal System (PBAS). In order to facilitate the process, all teachers shall submit the duly filled-in proforma to the IQAC , University annually
9. To propose quality parameters and suggest means of achieving those for the overall quality development of the College .
10. To involve in any other activity as advised by the Governing Body and authorities of higher education

**Follow up**

1. The College shall regularly submit the AQARs to the NAAC.
2. The IQAC will upload its activities in the College website regularly.

**STUDENT CHAPTER**

The College is committed to provide qualitative, diversified and socially relevant education to all its students with their varied talents and capabilities. It helps the students who come into the ambit of the College environment, to realize their potential by catering to their needs and rendering all necessary support. The College always strives to improve and sustain the quality of the academic programmes as well as the core student activities and endeavors to provide equal opportunities to each and every student without any discrimination. The prime aim of the College is to see that every student has equal access to competent, and qualitative teaching which leads to vibrant academic, social and personal growth on the campus and off the campus. The Institution seeks the co-operation of the student community to maintain a conducive academic environment and to enrich the University community life.

Responsibilities towards its students

* Transparent admission procedures while seeking admission into different courses.
* Well furnished, well-maintained, hygienic accommodation in its hostel.
* A congenial environment to ensure welfare, health, safety and quality social life.
* A comprehensive and suitable system of support services.
* A continuous and objective evaluation of the students and also student evaluation of the teachers.
* Adequate opportunity to represent their issues in college Student Union.
* Timely conduct of examinations and declaration of results as per schedule.
* Efficient, objective and accessible administrative practices.
* Access to necessary training to use modern technologies of learning.
* Opportunities to pursue further studies vertically and horizontally.
* Opportunity to participate throughout the year in literary, cultural and sports programmes.
* A well conceived and effective complaint-redressal mechanism.

**Students' Responsibilities**

* Nayagarh Prajamandal Mahila Mahavidyalay , Nayagarh , Odisha seeks student cooperation and requests the students to help in achieving the set goals and upholding the rich traditions and values . The students of the College are expected to:
* Appreciate the Institutional goals and objectives and contribute to their realisation by participating in relevant institutional activities.
* Have a clear knowledge of the programmes, admission policies, rules and regulations .
* Understand the teaching, learning strategies and evaluation systems of the College .
* Follow the time schedules, rules and regulations of the University.
* Prepare for continuous internal assignments and term-end examinations
* Give feedback for system improvement
* Live as worthy alumni of the institution

**Address for Correspondence**

Internal Quality Assurance (IQAC) / NAAC Cell, Nayagarh Prajamandal Mahila Mahavidyalay , Nayagarh (ODISHA)
Phone:06753 E-mail: info@npmmnayagarh.org

**Important Links**

 [University Grants Commission(UGC), New Delhi](http://www.ugc.ac.in/)

 [National Assessment and Accreditation Council (NAAC)](http://www.naac.gov.in/)